

# ಉನ್ನತ ಶಿಕ್ಷಣ ಇಲಾಖೆ

## Department of Higher Education

ವಿದ್ಯಾರ್ಥಿಗಳು / ಸಿಬ್ಬಂದಿಗಳ ಅರ್ಜಿಗಳನ್ನು ಉನ್ನತ ಅಧಿಕಾರಿಗಳಿಗೆ ರವಾನಿಸುವುದು  
Forwarding of applications of students/staff to the higher authorities

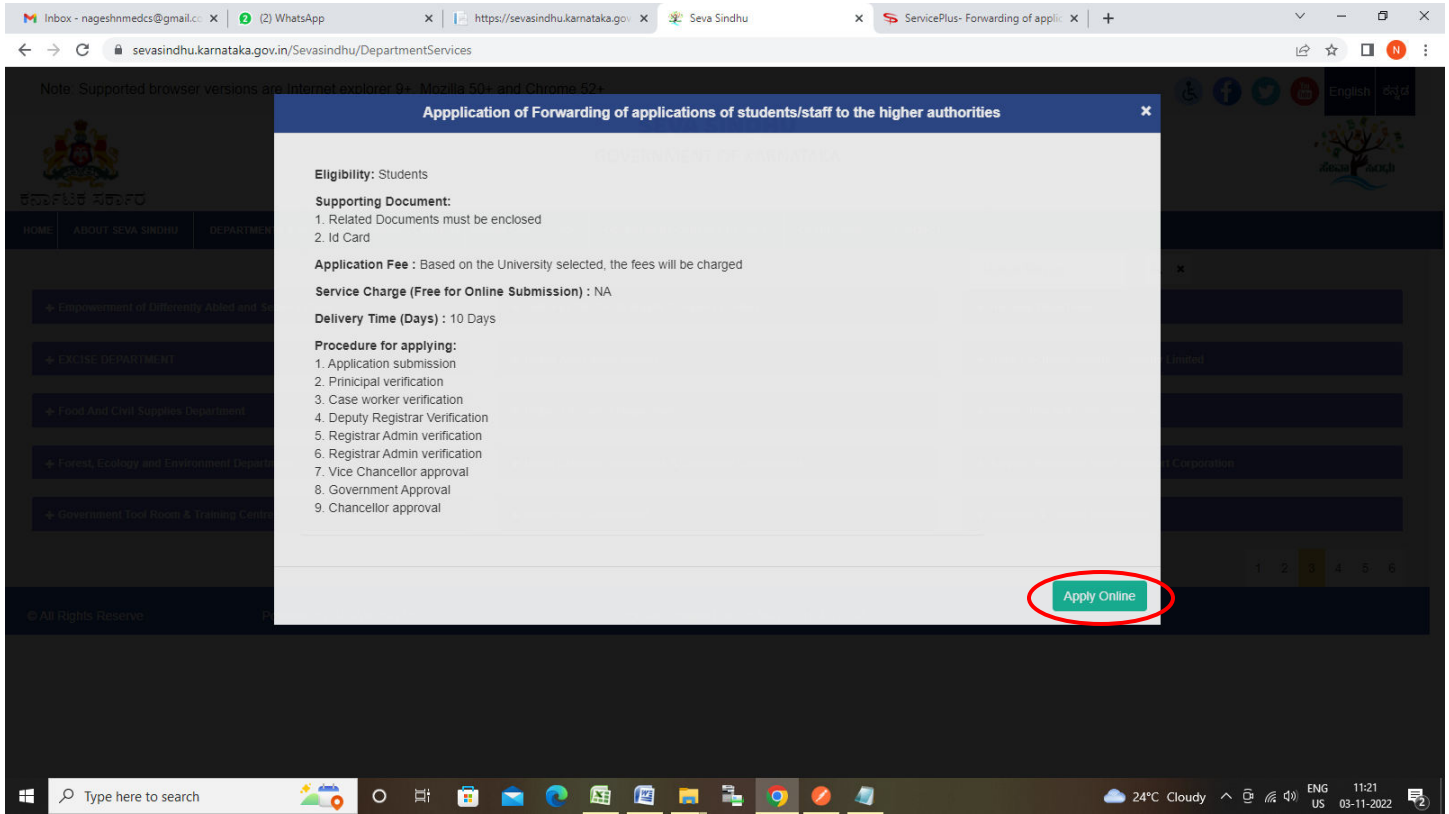
Step 1: Go to [sevasindhu.karnataka.gov.in](http://sevasindhu.karnataka.gov.in) website and click on Departments & Services

The screenshot shows the homepage of the Seva Sindhu portal. The navigation bar includes 'HOME', 'ABOUT SEVA SINDHU', 'DEPARTMENTS & SERVICES' (circled in red), 'SERVICE CENTERS', 'GRAMA ONE', 'FAQ', 'DEPARTMENT CONTACT DETAILS', and 'CONTACT US'. Below the navigation bar, there are five departmental banners: Revenue Department, Health Department, Women and Child, Department of Labour, and Police Department. At the bottom, there are three main service buttons: 'REGISTERED USERS LOGIN HERE', 'RAISE YOUR COMPLAINT', and 'TRACK YOUR APPLICATION STATUS'.

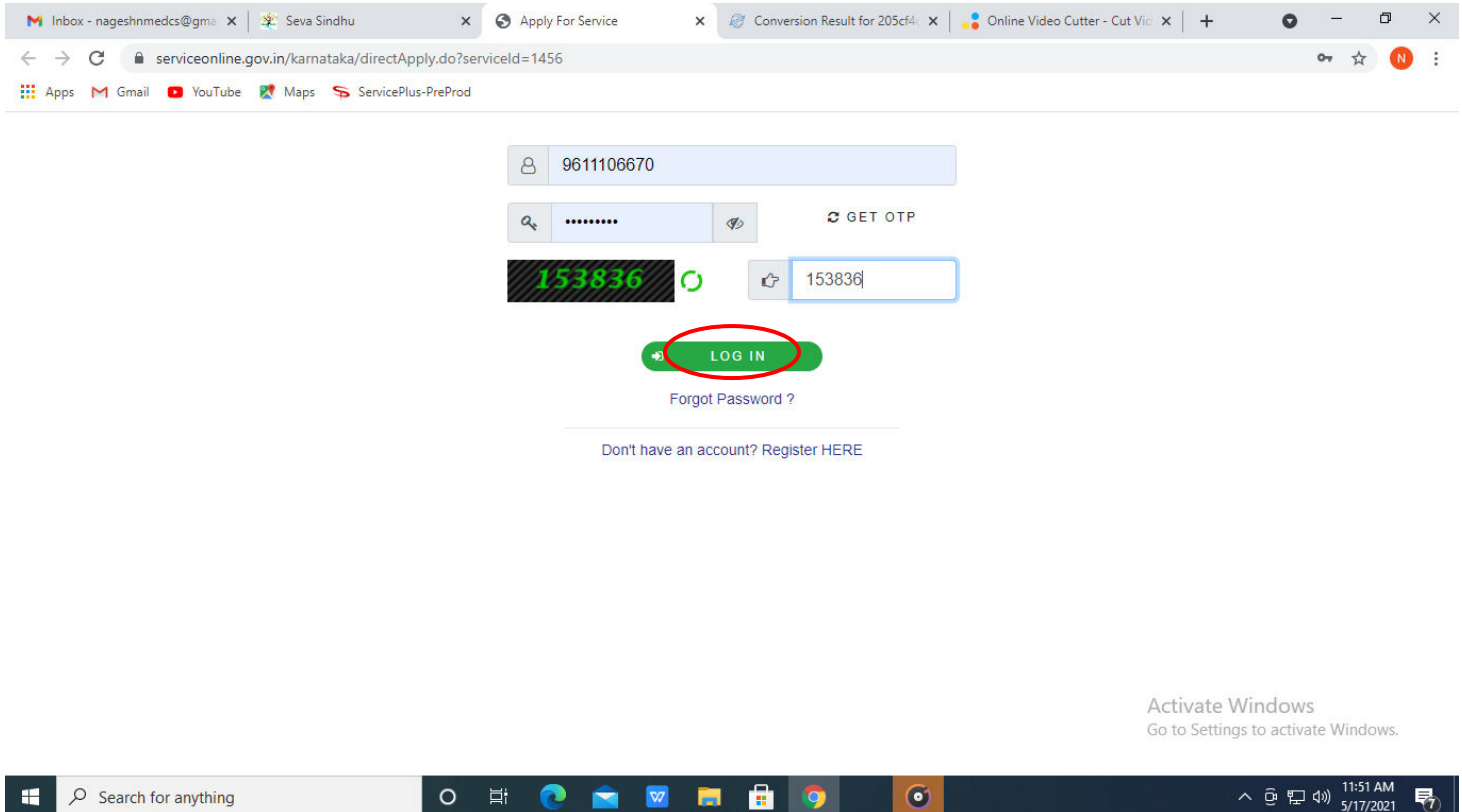
Step 2: Click on Department of Higher Education and select Application of Forwarding of applications of students/staff to the higher authorities. Alternatively, you can search for Application of Forwarding of applications of students/staff to the higher authorities in the search option.

The screenshot shows the 'Department Services' page on the Seva Sindhu portal. The 'DEPARTMENTS & SERVICES' menu item is selected. The 'Higher Education Department' is expanded, and the 'Application of Forwarding of applications of students/staff to the higher authorities' option is circled in red. A search bar is visible at the top right of the page.

### Step 3 : Click on Apply online



### Step 4: Enter the username, password/OTP, captcha and click on Log In button



## Step 5: Enter the College Details and Applicant Details.

sevasindhuservices.karnataka.gov.in/renderApplicationForm.do

ಶಿಕ್ಷಣ ಇಲಾಖೆ  
Department of Higher Education  
ವಿದ್ಯಾರ್ಥಿಗಳು / ಸಿಬ್ಬಂದಿಗಳ ಅರ್ಜಿಗಳನ್ನು ಉನ್ನತ ಅಧಿಕಾರಿಗಳಿಗೆ  
ರವಾನಿಸುವುದು  
Forwarding of applications of students/staff to the higher authorities

College details / ಕಾಲೇಜು ವಿವರಗಳು

Select the University / ವಿಶ್ವವಿದ್ಯಾಲಯವನ್ನು ಆಯ್ಕೆಮಾಡಿ \*  
Bangalore University

Is the Student studying in the university campus / ಯುನಿವರ್ಸಿಟಿ ಕ್ಯಾಂಪಸ್‌ನಲ್ಲಿ,  
ಕಲಿಯುತ್ತಿರುವ ವಿದ್ಯಾರ್ಥಿಯೇ \*  
 Yes / ಹೌದು  No / ಇಲ್ಲ

Applicant details / ಅರ್ಜಿದಾರರ ವಿವರಗಳು

Applicant Type / ಅರ್ಜಿದಾರರ ಪ್ರಕಾರ \*  
 Student / ವಿದ್ಯಾರ್ಥಿ  Staff / ಸಿಬ್ಬಂದಿ

Name of the Applicant / ಅರ್ಜಿದಾರರ ಹೆಸರು \*  
Nagesh N M

Gender / ಲಿಂಗ \*  
 Male / ಗಂಡು  Female / ಹೆಣ್ಣು  Other / ಇತರ

Father Name / ತಂದೆಯ ಹೆಸರು \*  
ddsad

Mother Name / ತಾಯಿಯ ಹೆಸರು \*  
asda

Address of the student / ವಿದ್ಯಾರ್ಥಿಯ ವಿಳಾಸ \*  
krishna temple street, htrtr, htrtr, htrtr, htrtr, htrtr  
htrtr

Mobile Number / ಮೊಬೈಲ್ ಸಂಖ್ಯೆ \*  
9956253522

E-Mail / ವಿಂಚಂಚೆ \*  
govindgowda6@gmail.com

Purpose of application / ಅರ್ಜಿಯ ಉದ್ದೇಶ \*  
dfgdfg

Nationality / ರಾಷ್ಟ್ರೀಯತೆ \*  
 India / ಭಾರತ  Foreign / ವಿದೇಶಿ

Select Category / ವರ್ಗವನ್ನು ಆಯ್ಕೆಮಾಡಿ \*  
 SC  ST  GM  OBC

Course Details / ಕೋರ್ಸ್ ವಿವರಗಳು

Course type / ಕೋರ್ಸ್ ಪ್ರಕಾರ \*  
 Engineering  Non-Engineering

Select the program / ಪ್ರೋಗ್ರಾಂ ಆಯ್ಕೆಮಾಡಿ \*  
UG

Select the course / ಕೋರ್ಸ್ ಆಯ್ಕೆಮಾಡಿ \*  
B.A. L.L.B.

Select the combination / ಸಂಯೋಜನೆಯನ್ನು ಆಯ್ಕೆಮಾಡಿ \*  
B.A. L.L.B.

Declaration / ಘೋಷಣೆ

I Agree \*

I hereby declare that the particulars furnished in this form are true to the best of  
my knowledge/ಈ ಅರ್ಜಿಯಲ್ಲಿ ನಾನು ಒದಗಿಸಿರುವ ಎಲ್ಲಾ ವಿವರಗಳು  
ಸತ್ಯವಾಗಿರುತ್ತವೆ ಎಂದು ಘೋಷಿಸುತ್ತೇನೆ.

24°C Cloudy 11:21  
US 03-11-2022

## Step 6: Enter the Course Details

sevasindhuservices.karnataka.gov.in/renderApplicationForm.do

Address of the student / ವಿದ್ಯಾರ್ಥಿಯ ವಿಳಾಸ \*  
krishna temple street, htrtr, htrtr, htrtr, htrtr, htrtr  
htrtr

Mobile Number / ಮೊಬೈಲ್ ಸಂಖ್ಯೆ \*  
9956253522

E-Mail / ವಿಂಚಂಚೆ \*  
govindgowda6@gmail.com

Purpose of application / ಅರ್ಜಿಯ ಉದ್ದೇಶ \*  
dfgdfg

Nationality / ರಾಷ್ಟ್ರೀಯತೆ \*  
 India / ಭಾರತ  Foreign / ವಿದೇಶಿ

Select Category / ವರ್ಗವನ್ನು ಆಯ್ಕೆಮಾಡಿ \*  
 SC  ST  GM  OBC

Course Details / ಕೋರ್ಸ್ ವಿವರಗಳು

Course type / ಕೋರ್ಸ್ ಪ್ರಕಾರ \*  
 Engineering  Non-Engineering

Select the program / ಪ್ರೋಗ್ರಾಂ ಆಯ್ಕೆಮಾಡಿ \*  
UG

Select the course / ಕೋರ್ಸ್ ಆಯ್ಕೆಮಾಡಿ \*  
B.A. L.L.B.

Select the combination / ಸಂಯೋಜನೆಯನ್ನು ಆಯ್ಕೆಮಾಡಿ \*  
B.A. L.L.B.

Declaration / ಘೋಷಣೆ

I Agree \*

I hereby declare that the particulars furnished in this form are true to the best of  
my knowledge/ಈ ಅರ್ಜಿಯಲ್ಲಿ ನಾನು ಒದಗಿಸಿರುವ ಎಲ್ಲಾ ವಿವರಗಳು  
ಸತ್ಯವಾಗಿರುತ್ತವೆ ಎಂದು ಘೋಷಿಸುತ್ತೇನೆ.

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US 03-11-2022

**Step 7: Verify the details. If details are correct, select the checkbox ("I Agree"), enter captcha & **Submit****

Select the combination / ಸಂಯೋಜನೆಯನ್ನು ಆಯ್ಕೆಮಾಡಿ \*  
B.A. L.L.B.

**Declaration / ಘೋಷಣೆ**

I Agree \*

I hereby declare that the particulars furnished in this form are true to the best of my knowledge/ಈ ಅರ್ಜಿಯಲ್ಲಿ ನಾನು ಒದಗಿಸಿರುವ ಎಲ್ಲಾ ವಿವರಗಳು ಸತ್ಯವಾಗಿರುತ್ತವೆ ಎಂದು ಘೋಷಿಸುತ್ತೇನೆ.

**Additional Details**

Apply to the Office \*  
University Office(Higher Education Universities- Bangalore University ) - Rural/Urban

**Word verification**

123397  
Please enter the characters shown above

123397

[Draft](#) [Submit](#) [Close](#) [Reset](#)

**Step 8: A fully filled form will be generated for user verification, If you have any corrections click on **Edit** option, Otherwise proceed to **Attach Annexures**.**

Application not yet submitted. To proceed click on the appropriate button available at the bottom of this page

**College details / ಕಾಲೇಜು ವಿವರಗಳು**

Select the University / ವಿಶ್ವವಿದ್ಯಾಲಯವನ್ನು ಆಯ್ಕೆಮಾಡಿ : Bangalore University

Is the Student studying in the university campus / ಯುನಿವರ್ಸಿಟಿ ಕ್ಯಾಂಪಸ್‌ನಲ್ಲಿ ಕಲಿಯುತ್ತಿರುವ ವಿದ್ಯಾರ್ಥಿಯೇ : Yes /ಹೌದು

**Applicant details / ಅರ್ಜಿದಾರರ ವಿವರಗಳು**

Applicant Type / ಅರ್ಜಿದಾರರ ಪ್ರಕಾರ : Student / ವಿದ್ಯಾರ್ಥಿ

Name of the Applicant / ಅರ್ಜಿದಾರರ ಹೆಸರು : Nagesh N M

Gender / ಲಿಂಗ : Male /ಗಂಡು

Father Name / ತಂದೆಯ ಹೆಸರು : ddsad

Mother Name / ತಾಯಿಯ ಹೆಸರು : asda

Address of the student / ವಿದ್ಯಾರ್ಥಿಯ ವಿಸ್ತಾರ : krishna temple street, htrtr, htrtr, htrtr, htrtr htrtr

Mobile Number / ಮೊಬೈಲ್ ಸಂಖ್ಯೆ : 9956253522

E-Mail / ಮಿಂಚಂಚೆ : govindgowda6@gmail.com

Purpose of application / ಅರ್ಜಿಯ ಉದ್ದೇಶ : dfgdfg

Nationality / ರಾಷ್ಟ್ರೀಯತೆ : India / ಭಾರತ

Select Category / ವರ್ಗವನ್ನು ಆಯ್ಕೆಮಾಡಿ : SC

**Course Details / ಕೋರ್ಸ್ ವಿವರಗಳು**

Course type / ಕೋರ್ಸ್ ಪ್ರಕಾರ : Engineering

## Step 9 : Click on Attach Annexures

**Course Details / ಕೂರ್ಸ್ ವಿವರಗಳು**

Course type / ಕೂರ್ಸ್ ಪ್ರಕಾರ : Engineering  
Select the program / ಪ್ರೋಗ್ರಾಂ ಆಯ್ಕೆಮಾಡಿ : UG  
Select the course / ಕೂರ್ಸ್ ಆಯ್ಕೆಮಾಡಿ : B.A. L.L.B.  
Select the combination / ಸಂಯೋಜನೆಯನ್ನು ಆಯ್ಕೆಮಾಡಿ : B.A. L.L.B.

**Sanskrit University Courses / ಸಂಸ್ಕೃತ ವಿಶ್ವವಿದ್ಯಾಲಯ ಕೂರ್ಸ್‌ಗಳು**

DOB for Kiosk : 05-12-1988

**Declaration / ಘೋಷಣೆ**

I hereby declare that the particulars furnished in this form are true to the best of my knowledge/ಈ ಅರ್ಜಿಯಲ್ಲಿ ನಾನು ಒದಗಿಸಿರುವ ಎಲ್ಲಾ ವಿವರಗಳು ಸತ್ಯವಾಗಿರುತ್ತವೆ ಎಂದು ಘೋಷಿಸುತ್ತೇನೆ.

I Agree : Yes

**Additional Details**

Apply to the Office : University Office(Higher Education Universities- Bangalore University )

Draft Reference No : Draft\_CE8S20/2022/00007

03/11/2022 11:31:12 IST http://sevasindhukarnataka.gov.in

**Buttons:** Attach Annexure (highlighted), Edit, Cancel, Click here to initiate new application

## Step 10: Attach the annexures and click on Save Annexures

**ಸೇವಾ ಸಿಂಧು SEVA SINDHU**

ಕರ್ನಾಟಕ ಸರ್ಕಾರ

ನೇವಾ ಸಿಂಧು

Menu: Manage Profile, Apply for services, View all available services, View Status of Application, Messages & Alerts

Themes Language Nagesh N M

**ATTACH ENCLOSURE(S)**

Enclosure(s):	Type of Enclosure *	Enclosure Document *	File/Reference *	
Related Documents must be enclosed *	Related Documents must be enclosed	Choose File	RD1065220530386.pdf	Scan
		Document Format	Fetch from DigiLocker	
ID Card *	ID card	Choose File	KB0025220050690.pdf	Scan
		Document Format	Fetch from DigiLocker	

**Buttons:** Save Annexure (highlighted), Cancel, Back

Footer: MINISTRY OF PANCHAYATI RAJ, Digital India, data.gov.in, india.gov.in, Deity, PMINDIA

**Step 11 :** Saved annexures will be displayed and click on **eSign and Submit** to proceed.

The screenshot shows a web browser window with the URL <https://sevasindhu.karnataka.gov.in/editSaveAnnexure.do>. The page displays a form for 'Sanskrit University Courses / ಸಂಸ್ಕೃತ ವಿಶ್ವವಿದ್ಯಾಲಯ ಕೋರ್ಸುಗಳು'. The form includes fields for 'DOB for Kiosk' (05-12-1988), a 'Declaration / ಘೋಷಣೆ' section with a text area and an 'I Agree' checkbox (checked), an 'Annexure List' with two items: '1) Related Documents must be enclosed' and '2) ID Card', and an 'Additional Details' section with 'Apply to the Office' set to 'University Office(Higher Education Universities- Bangalore University)'. At the bottom, the 'Draft Reference No' is 'CE8S2022000001'. A red circle highlights the 'eSign and Submit' button.

**Step 12 :** Click on I agree with above user consent and eSign terms and conditions and Select authentication type to continue and Click on **OTP**

The screenshot shows a 'Consent Authentication Form' dialog box overlaid on the application form. The dialog box contains the following text: 'I hereby state that I have no objection in authenticating myself with Aadhaar based authentication system and consent to providing my Aadhaar number along with the authentication details for the purposes of availing "Forwarding of applications of students or staff to the higher authorities" by eSigning Application form and Enclosure(s). I understand that the OTP I provide for authentication shall be used only for authenticating my identity through the Aadhaar Authentication system, for obtaining my e-KYC through Aadhaar e-KYC service and for the issuance of Digital Signature Certificate (DSC) for this specific transaction and for no other purposes. For the creation of DSC, I understand that the options that I have chosen are the ones that shall be populated in the DSC generated by the CA and I provide my consent for the same. I also understand that the following fields in the DSC generated by the CA are mandatory and I give my consent for using the Aadhaar provided e-KYC information to populate the corresponding fields in the DSC.' Below this text is a list of fields: '1. Common Name (name as obtained from e-KYC)', '2. Unique Identifier (hash of Aadhaar number)', '3. Pseudonym (unique code sent by UIDAI in e-KYC response)', '4. State or Province (state as obtained from e-KYC)', '5. Postal Code (postal code as obtained from e-KYC)', and '6. Telephone Number (hash of phone as obtained from e-KYC)'. There is a checkbox for 'I agree with above user consent and eSign terms and conditions' which is checked. At the bottom, it says 'Select authentication type to continue' and has two buttons: 'OTP' (highlighted with a red circle) and 'Download Document'.

### Step 13: Enter Aadhaar Number and click on Send OTP

The screenshot shows the NSDL Electronic Signature Service interface. At the top, there is a table with the following details:

ASP Name	Centre for e-Governance, Government of Karnataka
Transaction ID	7d8ea93d-d491-4313-88cd-1bdc368990d5
Date & Time	2022-09-20T16:58:04

Below the table, there is a checkbox labeled "I hereby authorize NSDL e-Governance Infrastructure Limited (NSDL e-Gov) to -" which is checked. This is followed by three numbered instructions regarding the use of Aadhaar/Virtual ID, authentication methods, and data security. At the bottom of the form, there is a text input field for "VID/Aadhaar:" containing the number "472245377750". To the right of this field are two buttons: "Send OTP" (highlighted with a red circle) and "Cancel".

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### Step 14 : Enter OTP and click on Verify OTP

This screenshot shows the same NSDL Electronic Signature Service interface as Step 13. The "Send OTP" button has been replaced by an "Enter OTP" text input field containing six asterisks. To the right of this field are two buttons: "Verify OTP" (highlighted with a red circle) and "Cancel".

Below the input fields, a green success message reads: "Success! otp sent on registered mobile/email id." Below this message are links for "Click Here to generate Virtual ID" and "Download Instructions to generate Virtual ID in lieu of Aadhaar".

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